

## *Dropping a Class*

Not attending class does not constitute withdrawal. Students receiving a grade of W or NE in any course are responsible for the costs associated with that course. Students must drop courses using processes described below.

*Note: College of Professional Studies graduate students should consult the CPS graduate section of this catalog (<https://catalog.northeastern.edu/graduate/professional-studies/academic-policies-procedures/registration-and-taking-courses/>) for class drop timelines specific to CPS graduate terms.*

- Full-semester class: Through the first 14 calendar days of the term, students may withdraw from a class during the add/drop period without any grade being posted to the transcript. Courses may be dropped via the Student Hub (<https://me.northeastern.edu/>).
- Half- and graduate third-term classes: Through the first seven calendar days of the term, students may withdraw from a class during the add/drop period without any grade being posted to the transcript. Courses may be dropped via the Student Hub (<https://me.northeastern.edu/>).
- Following the add/drop period through the day before the last week of the term, withdrawals are indicated by a W on the student's record. Courses may be withdrawn via the Student Hub.
- During the last week of the term, no withdrawals are accepted for any reason. A letter grade for the course will be posted on the transcript.
- Dropping below full-time enrollment may affect financial aid, health insurance eligibility, and the maintenance of proper nonimmigrant visa status.
- Tuition financial adjustments are calculated based on the university's refund schedule for course withdrawals. See the Student Financial Services (<https://studentfinance.northeastern.edu/policies-procedures/>) website for more information.